**COMPUTATION OF LEAVE CREDITS**

This is to certify that as per records available in this office **MS. PURISIMA C. DUNGO**,

**Ticket Checker** at the City Government of Tagaytay **City Treasurer's Office**, this city has the following leave credits as of December 31, 2022.

VACATION LEAVE :  **22.857**

SICK LEAVE :  **57.250**

TOTAL LEAVE :  **80.107**

This certification is being issued upon the request of **Ms. Dungo** for claiming terminal leave pay.

Issued this 22nd day of December 2022 at Tagaytay City.

Prepared by:

**JUEL D. COPER**

Administrative Aide

Noted by:

**ALMA A. MALABANAN**

Human Resource Management Officer

**COMPUTATION OF LEAVE CREDITS**

This is to certify that as per records available in this office **MS. PURISIMA C. DUNGO**,

**Ticket Checker** at the **City Treasurer's Office**, this city has the following leave credits as of December 31, 2022.

VACATION LEAVE :  **22.857**

SICK LEAVE :  **57.250**

TOTAL LEAVE :  **80.107**

This certification is being issued upon the request of **Ms. Dungo** for claiming terminal leave pay.

Issued this 23rd day of December 2022 at Tagaytay City.

Prepared by:

**JUEL D. COPER**

Administrative Aide

Noted by:

**ALMA A. MALABANAN**

Human Resource Management Officer